

AYLESBURY METHODIST CHURCH

Policy for the use of equipment brought onto the premises

The Church Council is dedicated to ensuring the health, safety and security of all members, staff, visitors, contractors and others who are authorised to use the premises. A health and safety policy has been endorsed by church council for the use and maintenance of services and equipment located on the premises.

One of these responsibilities is to ensure visitors and external organisations who use the premises use and control potential hazards in and around the premises by ensuring that all users are aware of their responsibilities for their own safety, and where appropriate the safety of others.

In order to discharge this responsibility, all groups, including church based groups, who bring equipment onto the premises must ensure that:

- It is used in a safe manner, with particular note of electrical cables and wiring in use for the duration of the event. These should be securely taped to the floor where necessary and installed to minimise hindrance to access routes
- Where electrical equipment is brought onto the premises, it needs to have an up to date safety certificate (PAT).

Church equipment will be PAT tested once a year and it is the responsibility of the Resources Co-ordinator to undertake this. It is the responsibility of the church administrator to ensure that all equipment brought onto the site by external hirers has been PAT tested in the past year.

Kevin Hardern
Senior Property Steward
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